

## Family Educational Rights and Privacy Act (FERPA)

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Utah County Academy of Sciences (UCAS), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, UCAS may disclose appropriately designated "directory information" without written consent, unless you have advised the school to the contrary in accordance with school procedures. The primary purpose of directory information is to allow UCAS to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.<sup>1</sup>

If you do not want UCAS to disclose directory information from your child's education records without your prior written consent, you must notify the school in writing by **September 15th**.

UCAS has designated the following information as directory information:

-Student's name  
-Address  
-Telephone listing  
-Electronic mail address  
-Photograph  
-Date and place of birth  
-Major field of study  
-Dates of attendance  
-Grade level

-Participation in officially  
recognized activities and sports  
-Degrees, honors and awarddegrees, honors, and  
awards  
received  
-The most recent educational agency or  
institution attended  
-Student ID number, user ID, or other unique  
personal identifier used to communicate in electronic  
systems that cannot be used to access education  
records without a PIN, password, etc. (A student's  
SSN, in whole or in part, cannot be used for this  
purpose.)

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<sup>1</sup> These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).