

# Lunch Charging Procedure

Parents and Students,

The Utah County Academy of Sciences (UCAS) recognizes that students need adequate and nourishing food in order to learn effectively and maintain good health. UCAS has a breakfast and lunch offering under the Federal Lunch program for all who would like to sign up. Students have the option to sign up to receive meals daily or when they need one. They need to let the kitchen supervisor know before 9:00 am each day if they are not on the daily list. All students signed up to receive breakfast, lunch or both will be charged for the meal regardless if they pick them up or not as UCAS prepares the exact amount each day. UCAS strongly advises each student to pick up their meals each day or let the kitchen supervisor know when they are not eating at UCAS.

The option to pay for the lunch program can be found online (on the UCAS website), in the UCAS main office or in the kitchen. The cost per meal is located on the UCAS website ([www.ucas-edu.net](http://www.ucas-edu.net)). Student's lunch accounts are encouraged to have a positive balance. The following procedure describes what happens when the account has a negative balance.

1. Parents and students are notified when the lunch balance goes below \$0.00.
2. An email is sent home weekly when the lunch balance goes below \$0.00.
3. An email will be sent home when the lunch balance is at -\$20.00 restricting the student from receiving a formal lunch. A full school lunch will NOT be served to the student if the account reaches -\$20.00.
4. All accounts need to be settled by the end of each school year.

We will never restrict the opportunity to provide food for a student.

If you need financial assistance in providing for your student's needs the free and reduced lunch applications are located on the registration page on the UCAS website. If you have any further questions please call the UCAS main office (385-375-3021) or speak with the kitchen supervisor directly. Thank you.

The UCAS Administration